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- (b) The compliance audit shall be conducted by at least one person knowledgeable in the process.
- (c) The owner or operator shall develop a report of the audit findings.
- (d) The owner or operator shall promptly determine and document an appropriate response to each of the findings of the compliance audit and document that deficiencies have been corrected.
- (e) The owner or operator shall retain the two (2) most recent compliance audit reports. This requirement does not apply to any compliance audit report that is more than five years old.

§68.60 Incident investigation.

- (a) The owner or operator shall investigate each incident which resulted in, or could reasonably have resulted in a catastrophic release.
- (b) An incident investigation shall be initiated as promptly as possible, but not later than 48 hours following the incident.
- (c) A summary shall be prepared at the conclusion of the investigation which includes at a minimum:
 - (1) Date of incident;
- (2) Date investigation began;
- (3) A description of the incident;
- (4) The factors that contributed to the incident; and,
- (5) Any recommendations resulting from the investigation.
- (d) The owner or operator shall promptly address and resolve the investigation findings and recommendations. Resolutions and corrective actions shall be documented.
- (e) The findings shall be reviewed with all affected personnel whose job tasks are affected by the findings.
- (f) Investigation summaries shall be retained for five years.

Subpart D—Program 3 Prevention Program

Source: 61 FR 31722, June 20, 1996, unless otherwise noted.

§68.65 Process safety information.

(a) In accordance with the schedule set forth in §68.67, the owner or operator shall complete a compilation of written process safety information before conducting any process hazard analysis required by the rule. The compilation of written process safety information is to enable the owner or operator and the employees involved in operating the process to identify and understand the hazards posed by those processes involving regulated substances. This process safety information shall include information pertaining to the hazards of the regulated substances used or produced by the process, information pertaining to the technology of the process, and information pertaining to the equipment in the process.

- (b) Information pertaining to the hazards of the regulated substances in the process. This information shall consist of at least the following:
 - (1) Toxicity information:
 - (2) Permissible exposure limits;
 - (3) Physical data;
- (4) Reactivity data:
- (5) Corrosivity data;
- (6) Thermal and chemical stability data; and
- (7) Hazardous effects of inadvertent mixing of different materials that could foreseeably occur.

NOTE TO PARAGRAPH (b): Material Safety Data Sheets meeting the requirements of 29 CFR 1910.1200(g) may be used to comply with this requirement to the extent they contain the information required by this subparagraph.

- (c) Information pertaining to the technology of the process.
- (1) Information concerning the technology of the process shall include at least the following:
- (i) A block flow diagram or simplified process flow diagram;
 - (ii) Process chemistry;
 - (iii) Maximum intended inventory;
- (iv) Safe upper and lower limits for such items as temperatures, pressures, flows or compositions; and,
- (v) An evaluation of the consequences of deviations.
- (2) Where the original technical information no longer exists, such information may be developed in conjunction with the process hazard analysis in sufficient detail to support the analysis
- (d) Information pertaining to the equipment in the process.
- (1) Information pertaining to the equipment in the process shall include: